

# E-Poster Guidelines

## Online ePoster Guidelines

### E-Poster Viewing

**Presenters will receive a dedicated link to upload their e-posters via email Mid-November, 2024.**

Abstracts allocated to E-Poster Viewing will upload their E-Poster to be available for viewing, from the start of the meeting, in the e-poster stations.

**Only posters of registered participants will be displayed in the E-Poster Stations**  
**Deadline for uploading your E-Poster: 27 November 2024**

### Prepare your E-Poster

#### **Technical specification for E-Poster preparation**

**Please submit your E-Poster as a PDF file in landscape orientation.**

- **File Format: PDF file** – 1 page is recommended
- **Orientation:** Please create your document in PowerPoint in **Landscape Layout 16×9** and Save it as a **PDF file**
- **Font types:** Arial, Calibri, Verdana Times New Roman or Helvetica
- **Font size:** > 11
- Hyperlinks, animated images, animations and embedded videos are **not permitted**
- Images and tables: **at least 200 dpi**. Good picture quality is essential.
- When inserting images, photos, tables, etc., use copy-paste. Do **not use embedded documents**
- Avoid overlapping objects and layers. Only the final view/status will be visible
- When saving your PDF please do **not use** symbols or

special characters (**ie.** +/@/ü) in the file name

- **File size:** Less than 5 MB
- If you wish, you may use a template that can be downloaded [HERE](#)

***Please note that you may NOT save the file name with any characters or symbols – only letters and numbers and no spaces in the file name.***

By following the guidelines, you will ensure your e-poster is displayed correctly. Without following these instructions your e-Poster will be unable to be uploaded.

### **Publication Consent**

By uploading your E-Poster file, you agree to having it published in the official Conference publications.

For questions please e-mail [ifsomenac\\_abstracts@kenes.com](mailto:ifsomenac_abstracts@kenes.com)